**Practice Coach: Roles & Responsibilities**

A practice coach should:

* Work with clinicians to move them through the various phases of PTI
* Attend all relevant trainings, including initial project team trainings, practice coach trainings, and technical content trainings
* Build trust with practice staff and connect program improvement goals with improvement priorities of the practice
* Develop (through PTI provided training) skills such as developing quick tests of change based on the Plan-Do-Study-Act (PDSA) cycle, process mapping, and using data to guide improvement
* Develop knowledge of effective practice-level reports and share with PO. Understand how to create actionable reports useable by practice teams to improve care and simple data validation processes.
* Teach QI skills to practices
* Help clinical teams set improvement goals/aims
* Assess quality of patient-level reports
* Facilitate empanelment
* Introduce team-based care and panel management as well as clinical guidelines into practice workflows
* Build practice team roles to improve clinical care
* Develop practice triple-aim dashboard